



## THE EASTERN REGIONAL HEALTH AUTHORITY

### JOB DESCRIPTION

<b>1. JOB TITLE</b>  OPTOMETRIST	<b>2. DIVISION</b>  <ul style="list-style-type: none"> <li><input type="checkbox"/> ST. ANDREW/ST. DAVID</li> <li><input type="checkbox"/> NARIVA/MAYARO</li> <li><input type="checkbox"/> SANGRE GRANDE HOSPITAL CAMPUS</li> </ul>	<b>3. DEPARTMENT</b>  OPHTHALMOLOGY
<b>4. ORGANIZATIONAL RELATIONSHIP</b>  The Optometrist will report to the General Manager-Primary Health Care Services (or designate) and Medical Director (or designate).		<b>5. NATURE &amp; SCOPE</b>  The Optometrist is responsible for supporting optometry services within the Authority. Work is performed under the supervision/guidance of a senior clinician.
<b>6. SPECIFIC ACCOUNTABILITIES</b>  The Optometrist:  <ul style="list-style-type: none"> <li><input type="checkbox"/> Establishes and delivers general services and specialized services such as paediatric optometry, provision of low-vision aids assessment and delivery, retinal photography, orthoptic assessment, complex refractions and management of keratoconus.</li> <li><input type="checkbox"/> Collaborates with the Specialist Medical Officer (Ophthalmology) and or Specialist Primary Care Physician II-Ophthalmology in clinic so as to enhance their clinical skills to commence shared care.</li> <li><input type="checkbox"/> Participates in shared care and operates glaucoma, diabetic and primary care clinics.</li> <li><input type="checkbox"/> Establishes and delivers intra-region vision screening programmes throughout the Authority in collaboration with the various Heads of Department and Ministry of Health when necessary.</li> <li><input type="checkbox"/> Conducts intra departmental audits and reports areas for improvement in the delivery of services.</li> <li><input type="checkbox"/> Collaborates with the Health Education Unit in promoting and educating patients on eye health and proper eye care techniques.</li> <li><input type="checkbox"/> Researches and reports on epidemiological trends.</li> <li><input type="checkbox"/> Cooperates with the relevant Heads of Department to ensure optimal patient services.</li> <li><input type="checkbox"/> Performs any other relate duties by the approved Authority.</li> </ul>		
<b>7. KEY KNOWLEDGE, SKILLS AND ABILITIES</b>  <ul style="list-style-type: none"> <li><input type="checkbox"/> Knowledge of the principles, practices, methods, materials and equipment used in optometry.</li> <li><input type="checkbox"/> Ability to write reports of varying complexity.</li> <li><input type="checkbox"/> Strong communicative and interpersonal skills.</li> <li><input type="checkbox"/> Ability to persuade peers supervisors and subordinates to follow the desired courses of action.</li> <li><input type="checkbox"/> Sound understanding of the Institutional and Operational Framework in which the Authority operates.</li> <li><input type="checkbox"/> Ability to establish and maintain effective working relationships with fellow employees, patients and members of the public.</li> <li><input type="checkbox"/> Ability to use Microsoft Office Suite</li> </ul>		
<b>8. MINIMUM TRAINING AND EXPERIENCE</b>  <ul style="list-style-type: none"> <li><input type="checkbox"/> First Degree in Optometry from an accredited institution.</li> <li><input type="checkbox"/> Current registration with the Trinidad &amp; Tobago Opticians Registration Council.</li> <li><input type="checkbox"/> A minimum of two (2) years' experience.</li> <li><input type="checkbox"/> Clinical experience in hospital Optometry/Ophthalmology department would be an asset.</li> <li><input type="checkbox"/> Any equivalent combination of experience and training.</li> </ul>		
<b>9. SUPERVISORY RESPONSIBILITIES</b>  NIL		

## 10. COMMUNICATION AND WORKING RELATIONSHIPS

### ***Internal:***

- Medical Director
- General Manager – Primary Health Care Services
- Manager-Hospital Administration
- Primary Care Physician II
- Specialist Medical Officer (Ophthalmology)
- Specialist Primary Care Physician II (Ophthalmology)
- Other support staff e.g. Nurses, Doctors, Clinical personnel

### ***External:***

- Similar professionals in other RHAs
- Ministry of Health