



THE EASTERN REGIONAL HEALTH AUTHORITY

POSITION DESCRIPTION

1. JOB TITLE NURSE (OPERATING THEATRE)	2. DIVISION SANGRE GRANDE HOSPITAL	3. DEPARTMENT NURSING
4. ORGANIZATIONAL RELATIONSHIP The Nurse (Operating Theatre) will report to the Head Nurse.	5. NATURE & SCOPE The Nurse is responsible for working along with the Nurse in Charge to perform professional nursing care and coordinates the delivery of care to assigned patients in Operating Theatre and ensures that the WHO Operating Theatre checks are performed before, during and after the surgical procedure.	
6. SPECIFIC ACCOUNTABILITIES The Nurse (Operating Theatre): <ul style="list-style-type: none">❑ Provides patients with perioperative care in procedure, operating and recovery rooms.❑ Prepares procedure room ensuring correct instruments, equipment, medication and supplies during the perioperative phase❑ Assists surgeon during procedures with duties such as passing medical equipment and monitoring patients’ vital signs❑ Assist the anaesthetist during the perioperative phase❑ Ensures that the operating room runs smoothly and is stocked with all necessary surgical supplies and equipment❑ Develop and implements care plans for surgical patients❑ Assists in the maintenance and storage of surgical equipment❑ Evaluates surgical patients before, during, and during the perioperative phase❑ Communicates with patients and other healthcare professionals to ensure continuity of postoperative care❑ Applies aseptic and sterile techniques to medical instruments and equipment before, during, and after surgery.❑ Secure and dispatch used instruments to appropriate areas.❑ Alleviates patients’ concerns by answering questions and providing perioperative instructions❑ Prepares patients for surgery by disinfecting their skin at the operation site and positioning them on the operating table❑ Updates patient files and medical records❑ Adheres to all relevant health and safety standards❑ Performs related work as required by the appropriate Authority.❑ Effectively manage and maintain surgical instrument inventory.		
7. KEY KNOWLEDGE, SKILLS AND ABILITIES <ul style="list-style-type: none">❑ Knowledge of Basic General Nursing theory and practice.❑ Knowledge of Hospital Rules and Regulations.❑ Knowledge of Operating theatre treatment and procedures, facilities and equipment.❑ Some knowledge of house-keeping, personal hygiene and bedside nursing.❑ Ability to maintain quality, safety and/or infection control standards❑ Ability to administer detailed therapeutic prescriptions.❑ Ability to apply nursing techniques to routine and complex patient care situations.❑ Ability to establish and maintain effective working relationships with other employees and the public.❑ Critical thinking skills.❑ In-depth knowledge of surgical operation procedures❑ Highly skilled at assessing patients before surgery and providing them with perioperative care❑ Extensive knowledge of aseptic and sterile techniques❑ Ability to collaborate with surgeons and other healthcare professionals❑ Solid understanding of patient health and safety standards❑ Excellent organizational skills❑ Strong understanding of patient positioning and safety❑ Capacity for providing a high level of care under pressure❑ Knowledge in surgical instruments and equipment		

8. MINIMUM TRAINING AND EXPERIENCE <ul style="list-style-type: none">❑ Training as evidence by the possession of a Bachelor of Science Degree in Nursing or a Certificate in Basic General Nursing.❑ Post-basic certificating Operating theatre❑ A minimum of two (2) years of experience in the Operating Theatre.❑ Registration with the Nursing Council of Trinidad and Tobago
9. SUPERVISORY RESPONSIBILITIES <ul style="list-style-type: none">❑ Nursing Assistant❑ Patient Care Assistant❑ Student Nurse❑ Junior Nurse
10. COMMUNICATION AND WORKING RELATIONSHIPS <p><i>Internal</i></p> <ul style="list-style-type: none">❑ All Clinical and Nursing personnel❑ Community Liaison Department❑ Laboratory Department❑ Hospital Attendant❑ Patient Care Assistant❑ Pharmacy❑ Other members of staff <p><i>External</i></p> <ul style="list-style-type: none">❑ Public❑ Clients❑ Other Regional Health Authorities❑ Police Service❑ Fire Service