



## THE EASTERN REGIONAL HEALTH AUTHORITY

### POSITION DESCRIPTION

<b>1. JOB TITLE</b>  NURSE/LICENSED MIDWIFE	<b>2. DIVISION</b>  <div><input type="checkbox"/> SANGRE GRANDE HOSPITAL</div> <div><input type="checkbox"/> ST. ANDREW/ST. DAVID</div> <div><input type="checkbox"/> NARIVA/MAYARO</div>	<b>3. DEPARTMENT</b>  NURSING
<b>4. ORGANISATIONAL RELATIONSHIP</b>  The Nurse/Licensed Midwife will report to the Head Nurse in charge of the Ward or Immediate Supervisor at the District Health Facility or Health Centre.	<b>5. NATURE &amp; SCOPE</b>  The Nurse/Licensed Midwife, in keeping with the vision of the Authority, is responsible for working along with the Nurse in Charge to perform general and/or obstetric deliveries nursing activities. Work involves administering medicines, assisting at operations and other similar duties in the care and treatment of patients; some supervision is exercised over sub-professional staff such as student’s nurses, patient care assistant or other workers engaged in the care and treatment of patients.	
<b>6. SPECIFIC ACCOUNTABILITIES</b>  The Nurse/Licensed Midwife:  <div><input type="checkbox"/> Performs general nursing duties such admission of patient, taking temperature, pulse and respiration, blood pressure and obtain sputum, urine, blood and other specimens for laboratory examination and initiating nursing intervention in emergency cases.</div> <div><input type="checkbox"/> Applies nursing principles, processes, techniques and standards during care of client checks and records the administration of medications and treatments and prepares reports as necessary.</div> <div><input type="checkbox"/> Utilizes Nursing Process/Standards in caring for patients.</div> <div><input type="checkbox"/> Ensures that ward/unit protocols and policies are always adhered too.</div> <div><input type="checkbox"/> Delivers expert care, education, counselling and support to women during the childbearing cycle, inclusive of home visits.</div> <div><input type="checkbox"/> Accompanies doctors during ward rounds and documents comments, treatment and findings, and updates clinical team on the general condition and status of patients.</div> <div><input type="checkbox"/> Orders stores (general stores, medical stores, pharmacy drugs, dietary needs of clients) as required.</div> <div><input type="checkbox"/> Performs examination and evaluation of newborns inclusive of performing APGAR scoring and emergency resuscitation of the newborn.</div> <div><input type="checkbox"/> Administers medication as prescribed and accompanies patients in ambulance for various diagnostic investigations and transfer to other hospitals.</div> <div><input type="checkbox"/> Performs routine patient care activities such as but not limited to making beds, serving food and giving baths.</div> <div><input type="checkbox"/> Makes continuous assessment, evaluates client status and administers therapy/counsel as ordered</div> <div><input type="checkbox"/> Provides breastfeeding support, explain and demonstrates breastfeeding techniques.</div> <div><input type="checkbox"/> Performs antenatal care that provides and promotes informed decision making and where necessary refer clients for further management.</div> <div><input type="checkbox"/> Performs and supervises home deliveries for student Midwives.</div> <div><input type="checkbox"/> Administers holistic care to clients physically, mentally, spiritually and socially.</div> <div><input type="checkbox"/> Advocates for patient rights inclusive of educating and counseling patients and relatives about illness, treatment and rehabilitation.</div> <div><input type="checkbox"/> Maintains professionalism and the Code of Conduct in the performance of duties.</div> <div><input type="checkbox"/> Allocates staff according to their job description.</div> <div><input type="checkbox"/> Administers drug in accordance with the Dangerous Drugs Act as prescribed.</div> <div><input type="checkbox"/> Performs On-Call duties as a Midwife: weeknights (4pm-8am) and weekends (24 hours).</div> <div><input type="checkbox"/> Performs related work as required by the appropriate Authority.</div>		
<b>7. KEY KNOWLEDGE, SKILLS AND ABILITIES</b>  <div><input type="checkbox"/> Knowledge of General or Midwifery Nursing theory and practice.</div> <div><input type="checkbox"/> Knowledge of Hospital Rules and Regulations.</div> <div><input type="checkbox"/> Knowledge of drugs commonly used in obstetrics</div> <div><input type="checkbox"/> Knowledge of fetal monitoring techniques.</div> <div><input type="checkbox"/> Knowledge of principles, practices, techniques and equipment used in obstetrics</div> <div><input type="checkbox"/> Some knowledge of material medical, house-keeping, personal hygiene and bedside nursing.</div>		

<ul style="list-style-type: none"><li>❑ Ability to administer detailed therapeutic prescriptions.</li><li>❑ Ability to apply nursing techniques to routine and complex patient care situations.</li><li>❑ Ability to maintain a sympathetic attitude toward and effective relationships with the mentally and physically ill.</li><li>❑ Ability to establish and maintain effective working relationships with other employees and the public.</li><li>❑ Good leadership skills and must be able to monitor, mentor and coach pupil midwives.</li><li>❑ Critical thinking skills</li><li>❑ Ability to demonstrate patience and empathy.</li><li>❑ Must be mentally and physically fit.</li></ul>
<b>8. MINIMUM TRAINING AND EXPERIENCE</b> <ul style="list-style-type: none"><li>❑ Training as evidence by the possession of a Bachelor of Science Degree in Nursing or a Certificate in Basic General Nursing from a recognized institution.</li><li>❑ Post-basic training/certification in Midwifery.</li><li>❑ Registration with the Nursing Council of Trinidad and Tobago as a Nurse/Licensed Midwife.</li></ul>
<b>9. SUPERVISORY RESPONSIBILITIES</b> <ul style="list-style-type: none"><li>❑ Nursing Assistant</li><li>❑ Patient Care Assistant</li><li>❑ Student Nurse</li></ul>
<b>10. COMMUNICATION AND WORKING RELATIONSHIP</b> <p><b><i>Internal:</i></b></p> <ul style="list-style-type: none"><li>❑ All Clinical and Nursing personnel</li><li>❑ Community Liaison Department</li><li>❑ Laboratory Department</li><li>❑ Hospital Attendant</li><li>❑ Patient Care Assistant</li><li>❑ Pharmacy</li><li>❑ Other members of staff</li></ul> <p><b><i>External:</i></b></p> <ul style="list-style-type: none"><li>❑ Public</li><li>❑ Clients</li><li>❑ Other Regional Health Authorities</li><li>❑ Police Service</li><li>❑ Fire Service</li></ul>