



## **TERMS OF REFERENCE**

### **RADIOGRAPHER I**

The Contractor shall communicate with the Chief Executive Officer or any other party designated by that Officer in connection with the performance of the duties under this Agreement and shall fulfil any other duties reasonably requested by the Employer and agreed to by the Contractor.

During the period of this Agreement, the Contractor shall ensure that the services performed pursuant to the requirements hereof shall conform to all applicable laws and regulations promulgated by the legally constituted Authorities of the government of Trinidad and Tobago.

### **SCOPE OF THE JOB**

The Radiographer I is responsible for taking medical images for diagnostic purposes. Work involves positioning and imaging patients for optimum diagnostic image quality and is performed generally in the Radiology department of a health institution. Work is reviewed by a professional superior through discussions and analysis of images taken

### **SPECIFIC ACCOUNTABILITIES**

- ❑ Dispenses radiation in keeping with the As Low As Reasonably Achievable (ALARA) principles.
- ❑ Dispenses radiation to patients as necessary by the nature of the examination to be done, in accordance with departmental imaging protocols.
- ❑ Ensures that radiographs and other images are produced to satisfy image quality requirements.
- ❑ Organizes the assigned work area, in accordance with departmental procedures, to promote quality care.
- ❑ Assists the Radiologists in special procedures and in preparing and administering contrast media for imaging purposes.
- ❑ Assists Surgeons and Clinicians in complex radiological studies in and out of the Operating Theatre.
- ❑ Maintains radiation safety and general safety of the patient while in the department.
- ❑ Adheres to departmental quality assurance and control protocols such as, but not limited to, recording of imaging identification, documentation of patient procedures and protocols and reject analysis.
- ❑ Counsels patients by explaining the nature of activity prior to positioning and imaging.
- ❑ Maintains proper care and use of equipment, reporting faults as they occur to the relevant supervisor and/or responsible department
- ❑ Assists with the replenishment of stocks necessary for the efficient running of the department.
- ❑ Conducts training with interns in the field of Radiology.
- ❑ Maintains the professional code of conduct and code of ethics as regulated by the Radiographers Board of Trinidad and Tobago.

### **MINIMUM TRAINING AND EXPERIENCE**

- ❑ Training as evidenced by a Bachelor's Degree in Radiography, Medical Imaging or comparable discipline.
- ❑ Registration with the Council for Professions Related to Medicine of Trinidad and Tobago.
- ❑ First Aid/CPR Certificate.
- ❑ Certificate in Contrast Media Injection would be an asset.

### **TERMS OF ENGAGEMENT**

- ❑ The Contractor would be required to perform services within a shift system and would be rostered accordingly to facilitate a twenty-four (24) hour Radiology service rendered at the institution.
- ❑ The Contractor would be rostered to maintain a forty (40) hour work week and would be remunerated at an hourly rate for hours worked beyond the stipulate requirement.