



THE EASTERN REGIONAL HEALTH AUTHORITY

POSITION DESCRIPTION

1. JOB TITLE SPECIALIST PRIMARY CARE PHYSICIAN II – EMERGENCY MEDICINE	2. DIVISION <input type="checkbox"/> ST. ANDREW/ST. DAVID <input type="checkbox"/> NARIVA/MAYARO	3. DEPARTMENT PRIMARY CARE SERVICES
4. ORGANISATIONAL RELATIONSHIP The Specialist Primary Care Physician II - Emergency Medicine will report to the County Medical Officer of Health/Head of Department (Accident & Emergency)	5. NATURE & SCOPE The Specialist Primary Care Physician II - Emergency Medicine is responsible for facilitating the effectiveness of clinical primary care services in the entire region and also administratively to an assigned cluster. He/She assists the County Medical Officer of Health in Health System Management, manages and supervises a multi-disciplinary team of health care and ancillary staff and ensures implementation of clinical, medico-legal, educational and health promotional activities.	
6. SPECIFIC ACCOUNTABILITIES The Specialist Primary Care Physician II - Emergency Medicine: <ul style="list-style-type: none"> <input type="checkbox"/> Ensures the effective delivery of quality health care by managing all health care activities in emergency medicine so that the burden is removed from secondary care by ensuring that diseases are picked up early and treated or prevented as should be in truly functioning primary care system. <input type="checkbox"/> Provides comprehensive care for patients with illnesses or injuries requiring immediate medical attention. <input type="checkbox"/> Initiates investigations and interventions to diagnose and/or treat patients in the acute phase including initial resuscitation and stabilization, coordinating care with physicians from other specialties, and making decisions regarding a patient's need for hospital admission or observation and monitoring in an outpatient clinic. <input type="checkbox"/> Provides care and advice on the prevention, diagnosis and management of acute and urgent aspects of illness and injury affecting patients of all age groups with a full spectrum of undifferentiated physical and behavioral disorders. <input type="checkbox"/> Provides acute care and advice on internal medical and surgical conditions. <input type="checkbox"/> Prescribes or administers medication, therapy, and other medical care for emergency patients <input type="checkbox"/> Supervises a clinical team in a primary care setting which would be responsible for caring emergency patients. <input type="checkbox"/> Periodically reviews and assesses the health care services provided in a cluster in collaboration with the County Medical Officer of Health and other functional heads of departments/cluster, to ensure that the services provided meet the health needs of the community. <input type="checkbox"/> Ensures that effective performance management is observed among staff in the Clusters. <input type="checkbox"/> Performs and provides advice to junior physicians and patients on diagnosis of emergency cases, and treatment. <input type="checkbox"/> Performs clinical work in the region including but not limited to conducting medical examinations, diagnosing, providing prognoses, writing case records and medical reports as necessary. <input type="checkbox"/> Undertakes medico-legal duties as may be reasonably required with specialist advice, if necessary. <input type="checkbox"/> Provides administrative leadership for the Clusters. <input type="checkbox"/> Participates in the budget/business plan preparation, as needed. <input type="checkbox"/> Ensures that the organizational systems and structures allow for the effective utilization of resources and the improvement of patient and customer satisfaction. <input type="checkbox"/> Participates in national and international workshops that impact on the delivery of health care in the region. <input type="checkbox"/> Attends continued education programs to observe current trends in emergency medicine. <input type="checkbox"/> Prepares monthly or annual reports on activities. <input type="checkbox"/> Attends internal and external meetings. <input type="checkbox"/> Performs other related duties as may be required by the appropriate Authority. 		

7. KEY KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of the principles and practices of medicine including the diagnosis of a variety of diseases and injuries.
- Knowledge of advanced procedural skills including surgical procedures, trauma resuscitation, advanced cardiac life support and advanced airway management.
- Ability to resuscitate a patient and provide critical care medicine, anesthesia, suture a complex laceration, perform minor orthopedic surgery, basic cardiology, manage neurology patients, obstetrics and gynecology, ENT, cardiothoracic surgery, and to conduct and interpret x-rays and ultrasounds.
- Knowledge of principles and practices of preventative medicine.
- Knowledge of Public Health Ordinance and of medical jurisprudence.
- Management skills and the ability to work in teams.
- Ability to gain confidence and co-operation of patients, and to establish and maintain effective working relationships with other employees and the public.

8. MINIMUM TRAINING AND EXPERIENCE

- Doctor of Medicine (D.M.) in Emergency Medicine, as recognized by the Medical Board of Trinidad and Tobago or equivalent.
- Training as evidence by the possession of a medical degree from a recognized school of medicine.
- Specialist registration in the field with the Medical Board of Trinidad and Tobago.
- A minimum of seven (7) years' working experience in the field of Emergency Medicine.
- Registration as a medical practitioner by the Medical Board of Trinidad and Tobago.
- Experience in Primary Health Care

9. SUPERVISORY RESPONSIBILITIES

- Registrar
- House Officer

10. COMMUNICATION AND WORKING RELATIONSHIP

Internal:

- County Medical Officer of Health
- Medical Director
- Head of Department (Accident & Emergency)
- Members of the Accident & Emergency Departments
- Other Heads of Departments

External:

- Medical Specialist in other Regional Health Authorities
- Medical Specialist in other private sector organizations
- Ministry of Health
- Medical Board of Trinidad and Tobago
- University of the West Indies
- Clients and Family members