



## THE EASTERN REGIONAL HEALTH AUTHORITY

### POSITION DESCRIPTION

<b>1. JOB TITLE</b>  HOUSE OFFICER (ANAESTHESIA /INTENSIVE CARE)	<b>2. DIVISION</b>  <input type="checkbox"/> SANGRE GRANDE HOSPITAL	<b>3. DEPARTMENT</b>  ANAESTHESIA AND INTENSIVE CARE UNIT
<b>4. ORGANISATIONAL RELATIONSHIP</b>  The House Officer (Anaesthesia/Intensive Care) will report to the designated Registrar/Specialist Medical Officer in his/her area of assignment.	<b>5. NATURE &amp; SCOPE</b>  The House Officer (Anaesthesia /Intensive Care) is responsible for diagnosing and administering general medical treatment to patients in a hospital in the specialty field of Anaesthesia and Intensive Care or other designated place specific to the specialty. Work involves the examination of patients, diagnosing, advising and carrying out necessary treatment in the conduct of anaesthesia and the management of the critically ill patients and the appropriate referral for further professional attention.	
<b>6. SPECIFIC ACCOUNTABILITIES</b>  The House Officer (Anaesthesia/Intensive Care): <ul style="list-style-type: none"> <li><input type="checkbox"/> Assesses patients to be admitted to the intensive care unit and discusses an appropriate management plan with senior doctors in keeping with the triage process for Intensive Care Unit admission.</li> <li><input type="checkbox"/> Performs systematic and diagnostic examinations, makes appropriate diagnoses and institutes appropriate management for patients admitted and warded in the Intensive Care Unit under the care of Specialist Medical Officers in keeping with the department policy</li> <li><input type="checkbox"/> Ensures continuity of care for all patients, keeps up to date medical records and prepares necessary medical reports.</li> <li><input type="checkbox"/> Conducts preoperative assessment of patients for elective surgical procedures and administers of anaesthesia under the supervision of a senior medical doctor.</li> <li><input type="checkbox"/> Conducts appropriate airway management, invasive and non-invasive mechanical ventilator management and simple regional anaesthesia techniques.</li> <li><input type="checkbox"/> Provides general and regional anaesthesia for elective and emergency surgical patients under the supervision of senior medical doctors.</li> <li><input type="checkbox"/> Performs basic and advanced life support where appropriate.</li> <li><input type="checkbox"/> Counsel relatives and provides appropriate updates on the critical care management of patients.</li> <li><input type="checkbox"/> Conducts recovery room rounds, reviews clinical state of patient and records status appropriately.</li> <li><input type="checkbox"/> Attends to recovery room emergencies.</li> <li><input type="checkbox"/> Keeps seniors informed on the clinical status of all patients.</li> <li><input type="checkbox"/> Performs related work as required by the approved Authority.</li> </ul>		
<b>7. KEY KNOWLEDGE, SKILLS AND ABILITIES</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Knowledge of the principles and practices of medicine as it pertains to the specialty of anaesthesia and intensive care</li> <li><input type="checkbox"/> Knowledge of principles and practices of basic and advanced life support</li> <li><input type="checkbox"/> Knowledge and performance of basic and advanced airway management</li> <li><input type="checkbox"/> Knowledge of invasive and non- invasive monitoring and display skillset for safe placement and management of invasive monitors</li> <li><input type="checkbox"/> Knowledge of and ability to perform simple regional anaesthesia techniques</li> <li><input type="checkbox"/> Ability to examine patients, diagnose diseases and to prescribe and administer necessary treatment.</li> <li><input type="checkbox"/> Ability to gain confidence and co-operation of patients, and to establish and maintain effective working relationships with other employees and the public.</li> </ul>		
<b>8. MINIMUM TRAINING AND EXPERIENCE</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Training as evidenced by the possession of a MBBS from a recognized institution.</li> <li><input type="checkbox"/> Successful completion of one year's internship at a hospital.</li> <li><input type="checkbox"/> Registration as a medical practitioner by the Medical Board of Trinidad and Tobago.</li> </ul>		

**9. SUPERVISORY RESPONSIBILITIES**

- Medical Interns – reviews all patients seen by them.

**10. COMMUNICATION AND WORKING RELATIONSHIP**

***Internal:***

- Registrar
- Specialist Medical Officers
- Medical Director
- Other Medical Personnel
- Other Heads of Department/Supervisors
- Nursing Personnel
- Other members of the health care team.
- Clerical staff

***External:***

- Public
- University of the West Indies
- Other Regional Health Authorities
- Private Medical Institutions
- General practitioners in the area