



THE EASTERN REGIONAL HEALTH AUTHORITY

POSITION DESCRIPTION

1. JOB TITLE DISTRICT NURSE	2. DIVISION COUNTY HEALTH ADMINISTRATION: <input type="checkbox"/> ST. ANDREW/ST. DAVID <input type="checkbox"/> NARIVA/MAYARO	3. DEPARTMENT NURSING
4. ORGANISATIONAL RELATIONSHIP The District Nurse will report to the District Health Visitor, Senior District Health Visitor and/or Primary Care Nurse Manager.		5. NATURE & SCOPE The District Nurse is responsible for managing the Health Centre Clinics, identifying the health needs of clients and making appropriate interventions; ensuring that there is continuity of care as required.
6. SPECIFIC ACCOUNTABILITIES The District Nurse: <input type="checkbox"/> Collaborates with a multidisciplinary team in the delivery of health care to patients at the facility. <input type="checkbox"/> Assesses clients and recommends the appropriate referrals/interventions. <input type="checkbox"/> Assists in the planning and execution of health promotion activities and coordinates the human resource requirements for same. <input type="checkbox"/> Provides, monitors and documents nursing care to clients and families at home visits. <input type="checkbox"/> Ensures adequate supplies for health care delivery at the Health Care facilities. <input type="checkbox"/> Administers medication as instructed by the relevant Clinician. <input type="checkbox"/> Collaborates with a multidisciplinary team in the prevention and control of communicable disease and conduct routine surveillance activities. <input type="checkbox"/> Conducts Health Education lectures/activities in Health Centre and in the Communities. <input type="checkbox"/> Conducts voluntary counseling and testing for HIV awareness as well as counsel clients from various clinics. <input type="checkbox"/> Performs veni-puncture on all ante-natal clients <input type="checkbox"/> Assists in child welfare, ante-natal, post-natal and family planning clinics. <input type="checkbox"/> Conducts home visits to antenatal, post-natal, family planning, chronic disease patients and ensure appropriate interventions as necessary. <input type="checkbox"/> Assists DHV with school health programme; to conduct physical assessment, immunization and health promotion programme. <input type="checkbox"/> Assists Nursing students and Enrolled Nursing Assistant trainees in achieving objectives during community experience. <input type="checkbox"/> Ensures HIV testing is offered to all pregnant women attending ante natal clinics through the prevention of mother to child transmission programme. <input type="checkbox"/> Participates in the daily delivery of palliative care services to clients whose conditions are irreversible and continue to support family after the demise of the clients. <input type="checkbox"/> Accompanies student midwives on home deliveries. <input type="checkbox"/> Supervises of junior staff members. <input type="checkbox"/> Performs related work as may be required by the appropriate Authority.		
7. KEY KNOWLEDGE, SKILLS AND ABILITIES <input type="checkbox"/> Strong interpersonal skills. <input type="checkbox"/> Analytical reporting/research skills. <input type="checkbox"/> Effective communication skills, both oral and written <input type="checkbox"/> Ability to establish and maintain effective working relationships with staff and clients <input type="checkbox"/> Ability to demonstrate empathy <input type="checkbox"/> Ability to coach and mentor junior staff <input type="checkbox"/> Ability to work in a fast-paced environment <input type="checkbox"/> Ability to use Microsoft Office Suite		

8. MINIMUM TRAINING AND EXPERIENCE

- Training as evidence by the possession of a Bachelor of Science Degree in Nursing or a certificate in
- General Nursing
- Post Graduate Training in Midwifery from a recognized School of Nursing.
- Registered with the Nursing Council of Trinidad and Tobago in General Nursing and Midwifery.
- A minimum of five (5) or more years' experience in the field of Nursing.
- Any equivalent combination of training and experience

9. SUPERVISORY RESPONSIBILITIES

- Nurses
- Nursing Assistants
- Patient Care Assistants.
- Clerical Staff
- Student Nurses

10. COMMUNICATION AND WORKING RELATIONSHIP

Internal:

- All Primary Care Nursing Staff
- Primary Care Physician II
- Area Administrative Officer
- Primary Health Care Services Administrative Officer
- Other members of the health care team
- Clinical personnel
- Community Liaison Unit

External:

- Ministry of Health
- Other hospital or health care facilities
- Clients
- Schools
- Community Groups
- Other Government Ministries
- Register of Birth and Deaths