



THE EASTERN REGIONAL HEALTH AUTHORITY

JOB DESCRIPTION

1. JOB TITLE OPTOMETRIST	2. DIVISION <div><div></div> ST. ANDREW/ST. DAVID</div> <div><div></div> NARIVA/MAYARO</div> <div><div></div> SANGRE GRANDE HOSPITAL</div>	3. DEPARTMENT OPHTHALMOLOGY
4. ORGANIZATIONAL RELATIONSHIP The Optometrist will report to the County Medical Officer of Health (or designate) and Medical Director (or designate).	5. NATURE & SCOPE The Optometrist is responsible for supporting optometry services within the Authority. Work is performed under the supervision/guidance of a senior clinician.	
6. SPECIFIC ACCOUNTABILITIES The Optometrist: <div><div></div> Establishes and delivers general services and specialized services such as paediatric optometry, provision of low-vision aids assessment and delivery, retinal photography, orthoptic assessment, complex refractions and management of keratoconus.</div> <div><div></div> Collaborates with the Specialist Medical Officer (Ophthalmology) and or Specialist Primary Care Physician II-Ophthalmology in clinic so as to enhance their clinical skills to commence shared care.</div> <div><div></div> Participates in shared care and operates glaucoma, diabetic and primary care clinics.</div> <div><div></div> Establishes and delivers intra-region vision screening programmes throughout the Authority in collaboration with the various Heads of Department and Ministry of Health when necessary.</div> <div><div></div> Conducts intra departmental audits and reports areas for improvement in the delivery of services.</div> <div><div></div> Collaborates with the Health Education Unit in promoting and educating patients on eye health and proper eye care techniques.</div> <div><div></div> Researches and reports on epidemiological trends.</div> <div><div></div> Cooperates with the relevant Heads of Department to ensure optimal patient services.</div> <div><div></div> Performs any other relate duties by the approved Authority.</div>		
7. KEY KNOWLEDGE, SKILLS AND ABILITIES <div><div></div> Knowledge of the principles, practices, methods, materials and equipment used in optometry.</div> <div><div></div> Ability to write reports of varying complexity.</div> <div><div></div> Strong communicative and interpersonal skills.</div> <div><div></div> Ability to persuade peers supervisors and subordinates to follow the desired courses of action.</div> <div><div></div> Sound understanding of the Institutional and Operational Framework in which the Authority operates.</div> <div><div></div> Ability to establish and maintain effective working relationships with fellow employees, patients and members of the public.</div> <div><div></div> Ability to use Microsoft Office Suite</div>		
8. MINIMUM TRAINING AND EXPERIENCE <div><div></div> First Degree in Optometry from an accredited institution.</div> <div><div></div> Current registration with the Trinidad & Tobago Opticians Registration Council.</div> <div><div></div> A minimum of two (2) years’ experience.</div> <div><div></div> Clinical experience in hospital Optometry/Ophthalmology department would be an asset.</div> <div><div></div> Any equivalent combination of experience and training.</div>		
9. SUPERVISORY RESPONSIBILITIES NIL		

10. COMMUNICATION AND WORKING RELATIONSHIPS

Internal:

- ❑ Medical Director
- ❑ County Medical Officer of Health
- ❑ Manager-Hospital Administration
- ❑ Primary Care Physician II
- ❑ Specialist Medical Officer (Ophthalmology)
- ❑ Specialist Primary Care Physician II (Ophthalmology)
- ❑ Other support staff e.g. Nurses, Doctors, Clinical personnel

External:

- ❑ Similar professionals in other RHAs
- ❑ Ministry of Health